



Headteacher: Mrs. Diane Frainer
Hertfordshire County Council

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Governor – Role Description

School governors provide schools with strategic leadership and accountability for education and financial performance. The governing board (board) has three core functions:

- Hold school leaders to account for the educational and financial performance of the school
- Set the school's vision and values, and the strategy for achieving this vision
- Ensure the school's financial success and probity

Some governors also take the lead on an area of the board's responsibilities or to help monitor a specific improvement priority and these tasks are described separately. Set out below are the responsibilities of all governors.

Purpose: as a member of the governing board each governor will help to:

- Develop the school's vision and strategy
- Set a culture of high educational standards, which promotes staff and pupil wellbeing
- Ensure the school follows the National Curriculum, and that all pupils, including those with special educational needs (SEN), can access the curriculum
- Monitor provision for pupils with SEN
- Monitor the school's educational performance, using a range of data sources
- Ensure stakeholders (parents, pupils, staff, the local community) are informed and consulted as appropriate
- Approve the school budget
- Monitor and evaluate the school's financial performance
- Approve and review school policies, and hold staff to account for their implementation
- Ensure the school is compliant with legal requirements, including that all statutory policies and documents are in place
- Carry out the appointment and performance management of the headteacher
- Monitor and evaluate the school's staffing structure(s)
- Monitor health and safety in the school
- Work in co-operation with the local authority, having regard to any guidance it issues

Person Specification

Essential

- Critical listening, ability to ask effective questions and a natural curiosity
- Ability to think strategically
- Excellent communication
- Works well as part of team
- Committed to the school
- Willingness to learn

Desirable

- Problem-solving and analysis
- Understanding of data
- Finance and/or accounting knowledge
- HR experience
- Knowledge of education
- Leadership and management skills
- Risk management skills
- Legal expertise
- Marketing and communications skills